



**REPUBLIC OF KENYA**  
**COUNTY GOVERNMENT OF NAKURU**  
**NAKURU COUNTY PUBLIC SERVICE BOARD**



**P.O BOX 2870-20100**

**Email: [cpsb@nakuru.go.ke](mailto:cpsb@nakuru.go.ke)**

**VACANT POSITIONS IN NAKURU COUNTY PUBLIC SERVICE**

Pursuant to the provisions of Article 235 of the Constitution of Kenya and Section 59 of the County Governments Act Cap. 265, Nakuru County Public Service Board invites applications from qualified Kenyan citizens to fill the following vacant positions in the **Department of Infrastructure - Advert No. 17/2024.**

**SUPERINTENDING ENGINEER (STRUCTURAL) - ONE (1) POSITION - ADVERT NO. 17/2024/01**

Basic Salary Scale: **Kshs. 50,610 – 67,110** p.m **CPSB 07(Job Group ‘M’)**

Allowances as per SRC Circulars attached to the position

Terms of service: Three (3) year contract

**For appointment to this grade, a candidate must have: -**

- i. Served as Assistant Engineer I (Structural) or a comparable and relevant position in the Public Service for at least three (3) years;
- ii. A Bachelor’s Degree in Civil Engineering or its equivalent and relevant qualification from a recognized Institution;
- iii. been registered by the Engineers Registration Board of Kenya (ERB) as a professional engineer;
- iv. a current valid annual practising license from the Engineers Registration Board of Kenya;
- v. Corporate Membership with the Institution of Engineers of Kenya (IEK);
- vi. Attended a project Development and Management course lasting not less than four (4) weeks from a recognized Institution; and
- vii. Shown merit and ability as reflected in work performance and results.

### **Duties and Responsibilities**

- i. Designing and supervision of construction of civil, marine and structural works;
- ii. Preparation of tender documents and cost estimates for civil and marine works; and
- iii. Carrying out structural integrity surveys on existing buildings and analysis of test results.

### **ASSISTANT ARCHITECT - ONE (1) POSITION ADVERT NO. 17/2024/02**

Basic Salary Scale: **Ksh. 44,400 – 61,110** p.m.      **CPSB 08 (Job Group ‘L’)**

Allowances as per the SRC circulars attached to the position

Terms of service: Three (3) year contract

#### **For appointment to this position, a candidate must have:**

- i. A Bachelor’s Degree in Architecture or its equivalent and relevant qualification from a recognized institution;
- ii. Graduate membership with Architectural Association of Kenya (AAK).

### **Duties and responsibilities**

This is the entry and training grade to the cadre. The officer will work under the supervision and guidance an experienced officer. Duties and responsibilities will entail:

- i. Preparation of sketch/scheme designs and production drawings;
- ii. Interpretation of client’s requirements; and
- iii. Post contract administration.

### **ASSISTANT ENGINEER II [MECHANICAL (BS)] - ONE (1) POSITION - ADVERT NO. 17/2024/03**

Basic salary scale: **Ksh. 39,700 – 52,960** p.m.      **CPSB 09 (Job Group ‘K’)**

Allowances as per the SRC circulars attached to the position

Terms of service: Three (3) year contract

#### **For appointment to this position, a candidate must:**

- i. Be in possession of a Bachelor's degree in Mechanical Engineering or equivalent and relevant qualification from a recognized institution; and
- ii. Be registered by the Engineers Registration Board of Kenya as a Graduate Engineer;

**Duties and responsibilities;**

This is the entry and training grade to the cadre. An officer at this level will be assigned mechanical engineering duties and will work under the supervision of an experienced officer. Duties and responsibilities will include;

- i. Design of mechanical services in government buildings and construction works; and
- ii. Repair and maintenance of mechanical installations in airports, waterworks, offices, workshops conference complexes and other government facilities.

**ASSISTANT QUANTITY SURVEYOR II - ONE (1) POSITION – ADVERT NO. 17/2024/04**

Basic salary scale: **Ksh. 39,700 – 52,960** p.m. **CPSB 09 (Job Group 'K')**

Allowances as per the SRC circulars attached to the position

Terms of service: Three (3) year contract

**For appointment to this position, a candidate must have:**

- i. A Bachelor's Degree in Building Economics/Quantity Surveying or its equivalent and relevant qualifications from a recognized institution; and
- ii. Been registered as a Graduate member of either the Architectural Association of Kenya (AAK) or the Institute Quantity Surveyors of Kenya.

**Duties and responsibilities**

This is the entry and training grade to this cadre. An officer at this level will work under the guidance of a senior officer. Duties and responsibilities will entail;

- i. Preparation of cost estimates, bills of quantities, monthly valuations on site, site re-measurements; and
- ii. Preparation of variation orders.

**ASSISTANT ENGINEER II (STRUCTURAL) - THREE (3) POSITIONS - ADVERT NO. 17/2024/05**

Basic Salary Scale: **Ksh. 39,700 – 52,960** p.m. **CPSB 09 (Job Group ‘K’)**

Allowances as per the SRC circulars attached to the position

Terms of service: Three (3) year contract

**For appointment to this position a candidate must have:**

- i. A Bachelor’s Degree in Civil Engineering or its equivalent and relevant qualification from a recognized institution; and
- ii. Been registered with the Engineers Registration Board of Kenya (ERB) as a Graduate Engineer.

**Duties and responsibilities:**

This is the entry and training grade to this cadre. An officer at this level will work under a Senior Officer. Duties will include:

- i. Designing, preparation of drawings; and
- ii. Supervision of construction of civil and structural works for simple projects.

**HOW TO APPLY**

Interested and qualified candidates are required to make applications by downloading and completing an **Employment Application Form** from the County Government of Nakuru website [www.nakuru.go.ke/careers](http://www.nakuru.go.ke/careers)

A duly filled employment application form and **certified copies of National ID, KCSE, Diploma/Degree/Masters Certificates and Professional registration certificates** should be sent through the **POST OFFICE or COURIER SERVICES** in a sealed envelope **on or before 31<sup>st</sup> December, 2024** at 5.00 p.m. **(No hand delivered applications will be accepted).**

Clearly indicate the Advert number and position applied for on top of the envelope and address to;

**The Secretary**  
**Nakuru County Public Service Board**  
**Public Works Building- Prisons Road**  
**P.O Box 2870-20100**  
**NAKURU**

The County Government of Nakuru is an equal opportunity employer. **Youth, Women and Persons Living with Disabilities, Marginalized and Minority communities** are encouraged to apply.

Appointed candidates will be required to present chapter six clearance documents as listed;

1. Clearance from Higher Education Loans Board (HELB)
2. Clearance from Directorate of Criminal Investigations (DCI)
3. Clearance from Ethics and Anti-Corruption Commission (EACC)
4. Clearance from Kenya Revenue Authority (KRA)
5. Clearance from Credit Reference Bureau (CRB)

**Only shortlisted candidates will be contacted.**

The Board and the County Government of Nakuru is committed to Zero Tolerance to Corruption. We caution applicants not to fall victim to fraudsters and impersonators who solicit for money with a promise of influencing the outcome. **The Board shall bear no responsibility for any personal loss arising from such unlawful dealings.** Such cases should be reported to the Police and other relevant Law Enforcement Agencies.

Any communication from the County Public Service Board SHALL be through the above address and official cellphone number: **0796848192.**

**Canvassing in any form will lead to automatic disqualification. Only shortlisted candidates will be contacted.**

**Secretary/CEO**  
**Nakuru County Public Service Board**